



U.S. Green Building Council – Chicago Chapter

## ROCKFORD/NORTHERN IL BRANCH STEERING COMMITTEE MEETING MINUTES

DATE: Tuesday, July 21 2009

### Submitter Information

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### Next Meeting

**Date:** Tuesday, August 4, 2009 @ 5:30pm

**Location:** Rock Valley College Room 270

**Agenda:** Event Planning

### Meeting Minutes – 5:45pm

**Location:** Rock Valley College Room 270

**Attendees:** Earl Wilsey Tim Gaumond

Frank Rotello

Jason Parker

Jeremy Watkins

Jim Kutz

Mark Bethel

Mike Dudek

Mike Olsen

Robin Grande

Terri Nielsen

### Board Level Reports - (Board Liaison)

- I. **From phone conference call on 07/22/09:**
  - a. Chapter branch chairs discussed the new name for the chapter. Many felt strongly about naming the chapter "Illinois" with some type of emphasis about Chicago in the name.

### Branch Reports

- II. **Membership committee -**
  - a. Chapter sent out a letter template and list of LEED AP's that are not members of the chapter. (Terri)
- III. **Programs committee -**
  - a. The branch is getting a booth/table at the Renewable energy fair on Aug. 8-9 at the Ogle County fairgrounds (Currently looking for more volunteer to assist)
    - i. Saturday morning Mark B. and Jeremy W.
    - ii. Saturday evening John O.
    - iii. Sunday Robin G.

- IV. **Chicago Chapter –**  
a. The web site has been updated to include the Rockford/Northern IL branch.

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**Unfinished Business**

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- V. **Event Planning –**  
a. Second and Third events
- VI. **Goals –**  
a. Jim Kutz to get information/photos on Prairie Hill School  
b. Jeremy Watkins to get information/photos on RVC  
c. Mike Dudek to put together information for article for the media/Chicago Chapter  
d. All committee members to forward potential members to Terri Nielsen
- VII. **Sponsorship/Advertising –** (possibly form a committee)  
a. We are looking for sponsors to help with events.

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**New Business**

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- VIII. **Event Organization –**  
a. 1<sup>st</sup> event has been set for September 15.  
i. Event will outline Prairie Hill School and Rock Valley College  
ii. Event time table – 1.5 hours
  - Green/LEED introduction (someone from the board potentially)
  - Chicago Chapter /Rockford Branch introduction (Doug and Mike)
  - Prairie Hill School (Ted Rehl)
  - Rock Valley College (Dan Bawinkel)
  - Membership/Questions

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**Adjournment**

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Meeting adjourned at 7:00pm.