



**Chicago** U.S. Green Building Council – Chicago Chapter

## Meeting Minutes

**Committee:** Programs Committee

**Meeting Date:** May 11<sup>th</sup>, 2009

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### Attendees:

1. Colin Rohlfing
2. Meghann Maves
3. Al Apuzzo
4. Karin Barden
5. Ryan Hoger
6. Daniel Starr
7. Alexe Yeung

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### Submitter Information

Name: Colin Rohlfing

Organization/Company: HOK

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### Next Meeting

Date: June 8<sup>th</sup>, 2009

Location: HOK

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### New Business/Agenda:

- May Business Meeting – Final Details
- Review of surveys from USGBC events
- June ASHRAE / USGBC event
- July Business meeting discussion
- LEED workshop volunteers
- Chapter updates

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### Minutes: 5/11/09

1. May Business Meeting – Olympics
  - a. Panels have been remade. Alexe to call Joseph for a tour of the space.
  - b. Alexe to deliver the panels on Thursday.
  - c. USGBC cannot reimburse Alexe for the van to transport the panels.



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- d. Lori Heeley has a conflict. She will speak from 6:15 to 6:45. Alison will speak until 7:15.
  - e. Alexe has some videos. The networking space is separate from the lecture space. Each video is 2 minutes to 5 minutes. 17 minutes total.
  - f. Videos to play in between sponsorship or as an introduction.
  - g. Alexe to bring the videos to the MMart tomorrow for Meghann to pick up. Meghann will review the videos and determine where they should be inserted.
  - h. Karin will send out the new agenda for this change on Wednesday
  - i. Sponsors: IIT, Sustainable Flooring and Softer lite windows tables should be set-up. This has been related to IIT.
  - j. Karin to send all the volunteers a map to IIT lecture hall. Maps have gone out to all participants.
  - k. Volunteers
    - i. John Hopkins, Meagann Maeves, Ryan Hoger, Colin Rohlfig, Al Apuzzo, Cara Cocos
2. USGBC survey review
- a. Descriptions of events need to be more accurate of what is presented.
  - b. Communicate the expectations to presenters and stay away from a Sales pitch.
  - c. Ensure that every venue has the appropriate AV requirements.
  - d. Try to green our own events as well.
3. June ASHRAE / USGBC event
- a. Topic – 189.1 p ASHRAE / IESNA
  - b. Kent Peterson is the speaker, past president of ASHRAE. PS2 engineering in Long Beach California - confirmed
  - c. June 2<sup>nd</sup> 5:30 pm
  - d. Most likely at Columbia College – confirmed
  - e. 1004 S Wabash – 8<sup>th</sup> floor
  - f. Any lessons learned from October – heavy on HVAC folks. This time this is a broad focus.
  - g. Became heavy ASHRAE and not enough USGBC, so the process is being delayed.
  - h. Very closed to being passed, but not ready. 90.1 is only one wedge of the standard. 3<sup>rd</sup> comment period.
  - i. Registration will be open in 10 days.
  - j. Ryan to send an email to Karin with information before registration. Not an events form. Just a link.
  - k. USGBC volunteers
    - i. Meghann M, (2-3) ASHRAE folks,



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## **Meeting Minutes**

- ii. Would like 2 more volunteers from USGBC
    - iii. Meghann to request volunteers from EGB
    - iv. Colin to request volunteers from programs committee
  - l. USGBC attendees to announce joining the chapter - Meghann
  - m. USGBC to have a table with literature
- 4. July Business meeting discussion
  - a. Chicago Climate Action Plan
  - b. City of Chicago with Clinton Climate Initiative
    - i. Susan Malec McKenna, Karen Hobbes
    - ii. Katie McLain
  - c. Can we do (2) presenters?
  - d. People have seen this quite a few times. We should look to expand the presentation to keep it from being the same presentation that has been given in the past.
  - e. CNA and Field museum have been contacted. Get additional contact from Karin if the Field Museum lead doesn't seem promising.
  - f. Need additional sponsors. (1) or (2)
  - g. Complete by June 8<sup>th</sup> for registration
- 5. August – IIDA boat cruise
  - a. Reach out to Kim L.
  - b. Additional help should be considered.
  - c. Kim does need help. Colin to email Kim tonight.
- 6. Workshops are hurting
  - a. Haven't sold out any. Katie would like more venues for advertizing.
  - b. Katie will let us know if she needs volunteers.
- 7. Chapter updates
  - a. Natural Talent EGB group
  - b. Have 50 teams registered
  - c. Naperville renewable presentations.
  - d. Neocon – volunteers for the Chapter booth.
  - e. Trolley tour on June 16<sup>th</sup>
  - f. Greenbuild hotel blocks are open. Book room.