



Chicago U.S. Green Building Council – Chicago Chapter

Meeting Minutes

Committee: Programs Committee

Meeting Date: March 9th, 2009

Attendees:

1. Colin Rohlfing
2. Meghann Maves
3. David Ortega
4. John Hopkins
5. Cara Cocos
6. Kim Patten
7. Al Apuzzo
8. Joan Martin
9. Karin Barden

Submitter Information

Name: Colin Rohlfing

Organization/Company: HOK

Phone: 312.254.5376

Email: colin.rohlfing@hok.com

Next Meeting

Date: April 9th, 2009

Location: OWPP

New Business/Agenda:

- March Business Meeting
- April Green Lease Program
- Trolley Tour updates
- May Business Meeting - Olympics
- LEED workshop volunteers
- Chapter updates

Minutes: 2/9/09

1. March 12th Chapter Business Meeting – Chicago Energy Case studies
 - Final Program
 - 15th Floor of Merchandise Mart
 - 132 people have RSVPed



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- 6 volunteers will be needed for check-in
 - Colin, Meghann, David, Cara, Joan, Kim
 - Meghann / Colin to send out reminder to volunteers
- Sponsors – Treco windows
- Video – Colin to tape (Jason is out of town)
- 2. Mock Green Lease negotiation – April 23, 2009, 8 AM – 12:30 PM
 - MOU is completed and approved
 - Venue finalized – Appraisal Inst. Conference Ctr., 205 W Wacker
 - Karin and John, Laura to make a site visit soon
 - Final Panel members
 - John needs to understand better from Laura as to who needs to be on the panel
 - Group to schedule a separate conference call to brainstorm panel members for early next week. Include Helen on the conference call.
 - Video – Jason to tape
 - John/ Karin to verify if Laura is ok with this? Is Alan ok with this?
 - Provide link to presentation available to attendees
 - John / Karin to verify if Laura is ok with this?
 - Provide (2) volunteers
 - Karin, Al
 - Registration links needs to be on the USGBC website
 - Laura Rossi to provide link
 - Karin to then post to USGBC website
- 3. April Trolley Tour update
 - a. Daniel's email
 - i. Sent out emails to the contacts
 - ii. Picked three dates in April, end of April
 - iii. Meghann will be coordinating with Daniel by the end of the week
 - iv. Karin to book Trolley – will need photos from each of the stops (stock photos)
- 4. Neo-con trolley tour update
 - a. Karin – put a request in for the Trolley
 - b. 30 seats
 - c. (1) volunteer to hold a sign and direct people to the trolley – 30 minutes
 - d. Pull volunteers from the USGBC staff table
 - e. John could volunteer
 - f. Kim Patten could be a backup
- 5. May Chapter Business Meeting – Olympic Committee
 - a. Alexe
 - b. Meghann
 - i. Not sure about final speakers
 - ii. Gensler can potentially host the event – Meghann to ask Kris N.
 - c. Karin says we need a “solid” update next meeting
 - i. The group agrees
 - d. Sponsors – Potential to get many more sponsors
 - i. \$250 from Softer lite window company
 - ii. \$250 Citi Smith Barney



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- iii. Seek help from Alexe
- 6. How to introduce the new LEED AP Credentialing system
 - a. Colin and Meghann to choose a business meeting where this can be introduced in 15-20 minutes.
 - b. Will be introduced in the September LEED 2009 Business meeting
- 7. LEED 2009 Workshops
 - a. Volunteers needed for remaining dates
 - b. Jessica and Meghann will send out the volunteer list
 - c. Full until April 22nd
 - d. EGB needs to get an email blast for volunteers
- 8. Chapter update
 - a. Add Dan Bulley to the invite list and send meeting notes
 - b. Schedule separate conference call with Karin, Meghann and Dan
- 9. Emerald Gala tickets will be on sale this week